



## JGA Recruitment Advanced Payroll Salary Calculator Instructions

### Instructions:

1. You must complete every question in order to generate a result. This includes entering a current salary. If you are measuring a salary scale, please input the mean salary.
2. Where multiple options exist but you can only select one answer, pick the answer that you think has the most weight/is the most important.
3. When inputting payroll sizes, if you work for a bureau or a firm of chartered accountants) select "Client Payrolls/Not Applicable" – **do not input the size of the client payrolls.**
4. **If you work for a firm of accountants, in "Sector" select "Chartered Accountants" (not Financial Services**
5. The number of client payrolls/bureau payrolls should **only be selected if you are processing external client payrolls** (it does not include your employer/subsidiaries).
6. Once completed, please enter your email address. Your results will be emailed to you [please whitelist [info@jgarecruitment.com](mailto:info@jgarecruitment.com) to ensure it is not blocked]
7. **We hope this helps!** We are always trying to improve the services we provide payroll professionals, so please let us know your feedback so we can continually improve!