

Daily Payroll Digest – 001 – April 1st

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A furlough Update from Kate

Whatever is the furlough wages I would do a separate calculation compared to what's gone through the payroll. So step one is to calculate NI on the whole amount of pay for the month which Payroll software must do by adding the two pay elements together if you've separated out non-furlough and furlough pay, because this is absolutely pay in 'respect of the same pay period' so is one amount subject to national insurance and there is only one threshold applicable, it is not a retro payment relating to a prior period

I would then extract the gross furlough pay and work out the NI reclaim on that portion which will be a maximum of £245.78 in respect to £2,500 or less than that if you are claiming less than the maximum.

I have no idea how this is going to work in conjunction with employment allowance, I know for many of you you'll be too big to be claiming this anyway from April so in some respects that's just as well!



[GatewayHR: Free Furlough Download](#)

With so many furlough questions requiring clarification, my friends over at GatewayHR have offered this free download (from an HR perspective) to help us navigate the legislation (accurate as of 01/04/2020),

Common questions asked, and are answered in this guidance, are around:

- annual leave
- people's start dates
- What can employees do when furloughed

Tomorrow's guidance is on the new Emergency Volunteer Leave that some of your team may request.

You can download the document [here](#)



[CIPP FAQ document based on questions into the Advorsy team](#)

Vickie Graham from the CIPP has kindly provided us with some FAQ payroll guidance based on the most common questions the CIPP advisory team are getting at the moment.

These predominantly relate to questions about the government's Coronavirus Job Retention Scheme.

Many more questions will undoubtedly arise as a result of the new measures, and the CIPP would like to reassure members that we are constantly reaching out to various bodies in order to obtain the answers to the elements of the scheme that are perplexing payroll professionals up and down the country.

Access the FAQ's [here](#)

Internationally Mobile Employees – Appendix 7A and 7B returns – filing dates extended to 31 May 2020 due to COVID-19

Background

Some customers with Internationally Mobile workers can register with us to send in returns and make payments under the procedures at Appendix 7A and 7B. The original filing deadline was 31 March 2020.

Due to the recent COVID-19 outbreak and accompanying advice from the Prime Minister and HM Government, we recognise most customers and agents may either be in self-isolation or will be working from home, with limited access to usual resources.

Action

Today, we can confirm measures to help with this:

- The deadline for returns and payments has been extended to 31 May 2020

- If you're posting your application, please do so as soon as you can. We'll try to provide a confirmation receipt.

We are also looking at providing an online alternative for you to send the returns and will notify you when this becomes available.

Next Steps

We will contact you if any further changes are made.

If you have any questions, please contact HMRC's WMBC Charities Large Partnerships and International:

steven.wood@hmrc.gov.uk Or william.spencer@hmrc.gov.uk

7A/7B Deadline Extended

The 7A/7B Deadline has been extended from yesterday to the end of May. It also looks like an online submission process is on its way! Thanks for this Rob!

Onboarding Remotely - A User's Guide by



Free Remote Onboarding User Guide by JGA Recruitment

Many businesses still need to recruit payroll staff during this time of crisis, however, many clients are nervous about how they go about onboarding new starters remotely.

To help answer the many questions we are receiving daily from our clients and candidates, we have created this handy little Onboarding Remotely Guide that we hope will answer your questions so you can overcome any fears you may have!

This free guide will help you feel confident in your recruitment processes and will make sure any new starters feel welcomed and part of the team from day one!

You can download this for free [here](#)



COVID-19 Scams and Cyber Security Advice:

Mark from MBKB has kindly shared with us the following slides, which have been taken from various sources, with a view to updating and safeguarding all against Scams and Frauds during this challenging time.

You can access the full slide presentation here: <https://my.visme.co/view/mxr9o86n-dz6517jn3q6p5k0w>



UPDATED Free Furlough Calculations Excel Spreadsheets

Very kindly created by Managing Partner at AS Robins, Liz Robins.

Liz has now made both a weekly and a monthly calculations spreadsheet so let me know which version you want!

You can access these for free download from

here: <https://jgarecruitment.com/free-furlough-calculations-spreadsheets/>

Alternatively, if you would like me to send you a free copy by email, please contact nick@jgarecruitment.com



Other useful links:

- Latest episode of [The Payroll Podcast](#) titled "[Digitising Payroll and the Future of Work](#)"
- If you need any support recruiting payroll staff on a temp, contract or perm basis then remember to give me a call or drop me and email!
- Nick@jgarecruitment.com
- Tel: 07807094734
- www.jgarecruitment.com

That's all for today folks!

This made me chuckle. It's important we all still remember to smile once in a while despite the chaos and uncertain times that surround us. Don't worry, HMRC staff handling enquiries haven't been furloughed (yet) but can you imagine the April Fool's Day fun they could have had if they announced that they were??

"Thank you for calling the HMRC Coronavirus (COVID-19) employers helpline. All of our operators have been furloughed. Please can you call back in June"



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